

e-Statements

e-Statements advantages:

- View and print your monthly statements
- View and print your cleared checks - front and back sides
- Available on the first day of each month
- Retrieve e-Statements up to 24 months

To sign up for e-Statements

1. Go to www.missouricu.org
2. Click on mcu@home icon (top left of side navigation)
3. Enter your account number
4. Click the **[Continue]** button
5. Enter your mcu@home password
6. Click the **[Continue]** button
7. Click and hold **History** menu
8. Select **e-Statement sign-on** menu item
9. Enter a valid e-mail address
10. Select the statement type: **e-Statements only**
11. Click the **[Continue]** button
12. Click **Main Menu** or **End Session** hyperlink

To change your statement type

1. Go to www.missouricu.org
2. Click on mcu@home icon (top left of side navigation)
3. Enter your account number
4. Click the **[Continue]** button
5. Enter your mcu@home password
6. Click on **[Continue]** button
7. Click and hold **History** menu
8. Select **e-Statement Sign-on** menu item
9. Check the **Edit e-Statements Settings** checkbox
10. Click the **[Continue]** button
11. Modify **Select Statement Type**: pull-down menu
12. Click the **[Continue]** button
13. Click **Main Menu** or **End Session**

To change your e-mail address

1. Go to www.missouricu.org
2. Click on mcu@home icon (top left of side navigation)
3. Enter your account number
4. Click the **[Continue]** button
5. Enter your mcu@home password
6. Click on **[Continue]** button
7. Click and hold **Other Options** menu
8. Select **Change E-mail Address** menu item
9. Enter new e-mail address
10. Re-enter e-mail address
11. Click the **[Continue]** button
12. Click **Main Menu** or **End Session** hyperlink

To retrieve e-Statements

1. Go to www.missouricu.org
2. Click on mcu@home icon (top left of side navigation)
3. Enter your account number
4. Click the **[Continue]** button
5. Enter your mcu@home password
6. Click on **[Continue]** button
7. Click and hold **History** menu
8. Select **e-Statement View** menu item
9. Under Documents, click the **e-Statements** hyperlink
10. Scroll down the current month e-Statement displayed or click the MM/DD/YYYY hyperlink on the right for the statement date you wish to examine
11. Click on your check number hyperlink to view and print your cleared check(s).
12. A new window pops-up displaying both sides of the check number
13. Close window
14. Continue examining e-Statement or **Logout** (top right of window).
15. Click **Main Menu** or **End Session** hyperlink



missouricu.org



Your savings privately insured
up to an additional \$250,000

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